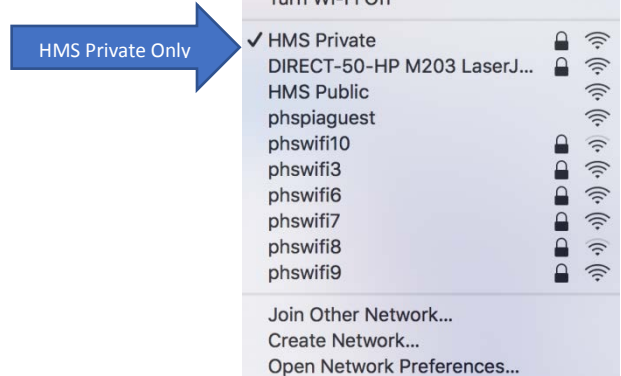# Directions for printing from your personal MAC Laptop

Countway Library has made available the use of PaperCut Printing from your personal Mac laptop. You now have the ability to print from your laptop directly to any Countway public printer using the HMS Private Wireless Network and Crimson Cash.
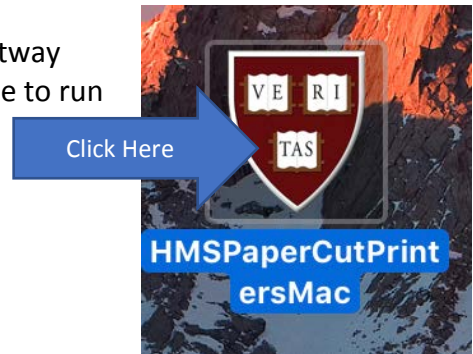
Please follow these step-by-step instructions:

1. Log onto the HMS Private Wireless Network with your eCOMMONS ID.
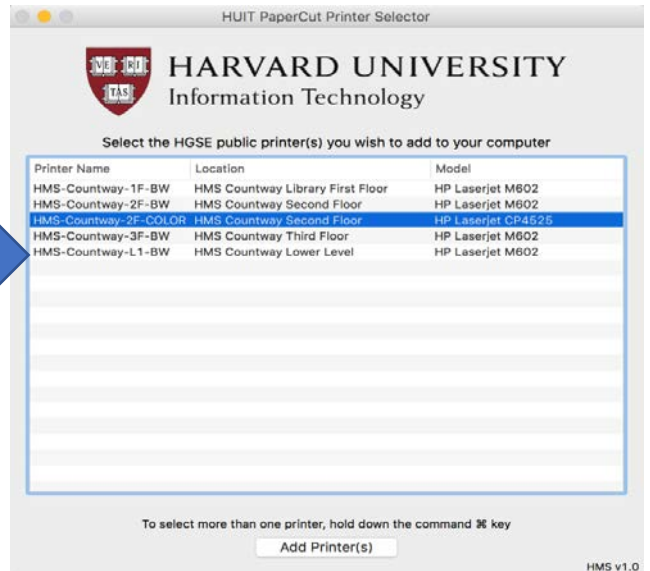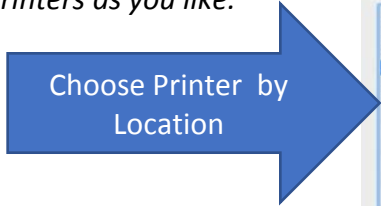
   ➢ *You cannot print from the HMS Public Wireless Network. If you do not have an eCommons ID you will need to print from one of the Countway Public computers.*

2. Download the HMSPaperCutPrintersMAC file from the Countway website to your computer. Once downloaded, click on the file to run the Print Selector.
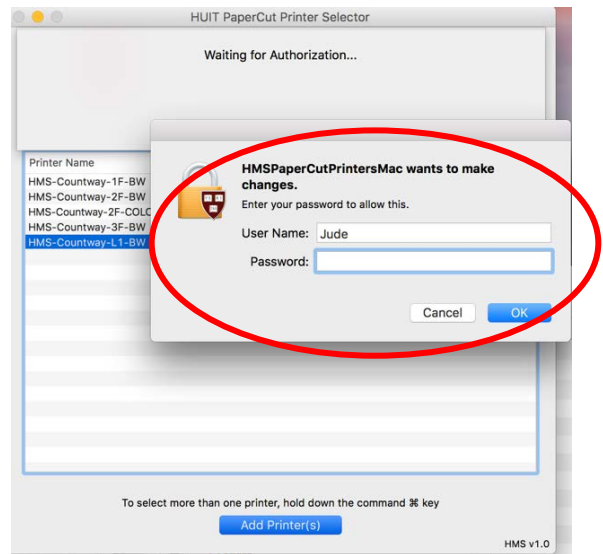

3. In the Print Selector, Choose the printer nearest your location, and then click on **Add Printer.** *You may add as many printers as you like.*

   - HMS-Countway-L1-BW -- Level L1 Black and White
   - HMS-Countway-1F-BW -- 1st Floor Black and White
   - HMS-Countway-2F-BW --2nd Floor Black and White
   - HMS-Countway-2F-Color -- 2nd Floor Color

(Please note: Although the 3rd floor printer is an option, there is no actual 3rd Floor printer available at this time. If you choose this printer your document will not print).

4. If prompted enter your Computer User Name and Password to make changes to your computer.

➢ It may take a minute to install the Printer. To confirm that it installed, you can check in System Preferences> Printers & Scanners for the printer, or simply see if the printer is available when attempting to print your document.

5. Once you have installed the printers you want to use, you can close the Papercut Print Selector. To Close, highlight the Selector text box and then on the menu, choose Quit Papercut Print Selector.

Quit Selector